

Employment Opportunity

Chief of Programming

\$ 71,461 to \$ 105,580 per year plus benefits

Application Process: Applications will be accepted until the position is filled. Applications may be mailed or delivered in person. Call 909-884-8276 for application and requirements or visit our web site at <http://www.sanbag.ca.gov>

Complete the SANBAG application form. Provide a one-page written summary of your experience in the workplace and/or education relative to this position, describing work performed and the frequency. The information provided will be used to verify and evaluate the applicant's qualifications. Failure to complete the application and clearly demonstrate fulfillment of the minimum requirements will result in disqualification of the applicant. Resumes in lieu of an application and/or faxed applications will not be accepted. The successful applicant will be required to take a pre-employment drug test.

The Job: The Chief of Programming performs complex and varied tasks related to a broad range of transportation planning and programming activities. Services are performed under the direction of the Director of Planning & Programming.

Essential functions of the position are:

- Plans, manages, and coordinates programming for projects in regional and State transportation improvement plans.
- Represents the agency in State and Regional meetings and serves as liaison with local agencies and planning organizations.
- Participates in local, federal, and State policy development and project delivery.
- Prepares analyses and responses to regional transportation plans and initiatives.
- Prepares and presents analyses and program scenarios for policy consideration.
- Supervises the work of transportation analysts and technicians.

Travel: Occasional travel throughout the County and the Southern California region may be required. At the time of hire, a valid California driver's license and proof of automobile liability insurance must be provided.

Minimum Requirements: Knowledge of transportation planning, funding and finance, programming and air quality conformity issues, management systems, impact analysis, and data issues related to the transportation planning and programming process. Ability to interpret complex data and present results of complex analyses in understandable terms is essential. Excellent verbal and written communications skills are required.

Education: Bachelor's degree in transportation planning or a related field. An advanced degree is preferred though not required.

Experience: Five years experience in a responsible, professional, transportation-related position.

Substitution: A Master's degree in one of the fields of study listed may substitute for one year of experience.

Physical Demands: Manual and automated entry of complex and lengthy numerical and data items. Ability to converse and respond in forums and meetings. Strength, dexterity, coordination, and vision to use keyboard and video display terminal. Reading long reports. Occasional lifting of items weighing up to 25 pounds, such as files, boxes, and stacks of paper. Moving from place to place within the office and community. Reaching for items above and below desk level. Dexterity in handling files and single sheets of paper, and the ability to sit for long periods of time.

Forward Application to: San Bernardino Associated Governments
Attn: Terri Miyamoto
1170 W. 3rd Street, 2nd Floor
San Bernardino, CA 92401-1715

Visit SANBAG at <http://www.sanbag.ca.gov>

"An equal opportunity employer."